

POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
APRIL 17, 2008 - 7:30 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Approval of minutes of the Regular Meeting held on March 18, 2008.
2. Approval of minutes of the Committee of the Whole Meeting held on April 3, 2008, as amended.

TREASURER'S REPORT

COMMUNICATIONS

None

AWARDS

1. Lincoln Writing Awards – Mrs. Hoch

HEARING FROM PATRONS OF THE SCHOOLS

SPECIAL REPORTS

None

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I. Recommendations for Action by the Board

(Items A to G are consent topics.)

A. Personnel

1. Resignations/Terminations

The Superintendent recommends the Board approve the following resignations/terminations:

a. Professional

- (1) David C. Kemper, Per Diem Substitute Teacher, resignation effective March 17, 2008, employed since October 20, 2007.
- (2) Claire Thomas, Special Substitute Teacher, resignation effective March 27, 2008, employed since October 29, 2007.

b. Classified

- (1) Gaybrielle Williams, Part-Time Housekeeper, Barth Elementary School, termination effective March 19, 2008, employed since June 27, 1994.
- (2) Rebecca S. Villegas, Special Education Classroom Assistant, Barth Elementary School, resignation effective April 11, 2008, employed since August 23, 2006.
- (3) Sheila Baltimore, Student Proctor, Pottstown High School, termination effective April 2, 2008, employed since October 15, 2007.
- (4) Geraldine Turlington, Part-time Housekeeper, Rupert Elementary School, termination effective April 4, 2008, employed since May 12, 1999.

c. Co-Curricular

- (1) Deborah J. Demko, resignation as English Department Chairperson, Pottstown High School, effective the end of the 07-08 school year.

2. Leaves

The Superintendent recommends the Board approve the following leaves:

a. Professional

- (1) Calista Boyer, Literacy Coach, Edgewood Elementary School, request for an extension of childrearing leave of absence, effective through May 6, 2008.
- (2) Lisa Kaye Rossi, Teacher, Pottstown Middle School, request for medical leave of absence, effective March 26, 2008, end date to be determined.
- (3) Amy Skarbek, Teacher, Pottstown Middle School, request for childbearing/childrearing leave of absence, effective May 28, 2008 through the end of the 2008-2009 school year.
- (4) Vanessa Barnaik, Teacher, Pottstown Middle School, request for childbearing leave of absence, effective April 29, 2008 through the end of the 2007-2008 school year.
- (5) Theodore Freese, Librarian, Rupert Elementary School, request for professional development sabbatical, effective for the 2008–2009 school year.

b. Classified

- (1) Nancy Lavinia, Part-Time Cafeteria Worker, Pottstown High School, request for medical leave of absence, effective March 18, 2008, end date to be determined.
- (2) Sandra Wright, Van Driver, request for leave of absence, effective April 1, 2008, end date to be determined.

3. Elections

The Superintendent recommends the Board approve the following elections:

a. Classified

- (1) Pat Ambler, Part-Time Cafeteria Worker, initial assignment to be Barth Elementary School, effective March 25, 2008. This is in addition to her position as a Lunch Program Aide, \$10.46/hour, replacing N. Diane Wise.
- (2) N. Diane Wise, Substitute Cafeteria Worker, effective March 31, 2008, \$9.72/hour.
- (3) Catherine A. Retzner, Title I Classroom Assistant, initial assignment to be Barth Elementary School, effective April 14, 2008, \$12.74/hour, replacing N. Kristi Witzel.
- (4) Theresa L. Dech, Special Education Classroom Assistant, initial assignment to be Barth Elementary School, effective April 14, 2008, \$12.74/hour, replacing Jeni Kohl.
- (5) Jill Fox, Substitute Playground Aide, effective March 31, 2008, compensation for whom substituting. This is in addition to her position as a Part-time Housekeeper.
- (6) Lisa A. Heverly, Part-time Playground Aide, Initial assignment Barth Elementary School, effective April 14, 2008, \$13.20/hour, replacing Diane Wise.
- (7) Kimberly Retner, Substitute Breakfast Aide, effective April 4, 2008. This is in addition to her position as a Playground Aide at Franklin Elementary School, \$11.79/hour.
- (8) Rhonda Shumaker, Substitute Lunch Program Aide, effective April 2, 2008. This is in addition to her positions as a Playground Aide and a Breakfast Aide at Lincoln Elementary School, \$9.72/hour.

- (9) Jane K. Hospador, Substitute Playground Aide, effective April 9, 2008. This is in addition to her position as a Breakfast Aide at Barth Elementary School, compensation for whom substituting.
- (10) Philip Thees, Substitute Van Driver, effective April 10, 2008 \$13.11/hour.

b. 21st Century Community Learning Centers

All salaries paid through 21st Century Community Learning Center Grant

Casey O'Donnell	Security	\$15/hr.	
Jacob Bean	Security	\$15/hr.	
Bob Fine	Security	\$15/hr.	
James Martinez	Substitute Security	\$29/hr.	per Professional Agreement
Darla Stout	Assistant	\$12.03/hr.	
Lisa Stauffer	Assistant	\$12.03/hr.	
Darla Stout	Tutor	\$29/hr.	Edgewood Elementary
Vanessa Unger	Tutor	\$29/hr.	Edgewood Elementary

c. Administration

- (1) Lisa M. Snyder, Supervisor of Special Education – Grades 2-6, effective date to be determined, \$83,200/year, replacing Pamela Bateson.

d. Professional

- (1) Thomas P. Leinhauser, Special Substitute Teacher, effective date to be determined, \$100/day.
- (2) Laurie Fennimore, Per Diem Substitute Teacher, effective April 1, 2008, \$90/day and in accordance with Board Policy 3920.
- (3) Charlene L. Bailey, Per Diem Substitute Teacher, effective April 2, 2008, \$90/day and in accordance with Board Policy 3920. This is in addition to her position as a Substitute Classroom Assistant.
- (4) Tanisha Wilcox, Special Substitute Teacher, effective March 4, 2008, \$100/day.
- (5) Norma Jean Weatherly, Floater Substitute Teacher, effective April 16, 2008, \$186/day.
- (6) Perry Augustine, Computer Literacy Teacher, initial assignment Pottstown Middle School, effective date to be determined, \$41,512, B+15, step B, replacing Angela Owarzani.

- (7) Ellen M. Kanaley, Per Diem Substitute Teacher, effective April 9, 2008, \$90/day and in accordance with Board Policy 3920.
- (8) Andrea M. Darlington, Per Diem Substitute Teacher, effective April 9, 2008, \$90/day and in accordance with Board Policy 3920.
- (9) Danielle L. Jolly, Per Diem Substitute Teacher, effective April 15, 2008, \$90/day and in accordance with Board Policy 3920.
- (10) Berkley J. Ellis, Per Diem Substitute Teacher, effective April 16, 2008, \$90/day and in accordance with Board Policy 3920.

e. Exempt

- (1) Tanna R. Wagner, Part-Time Resource Development Specialist, Administration Building, effective April 4, 2008, \$24,000/year, New Position, funded through the Pre-K Counts Grant.

f. Instruction in the Home

- (1) Robin Wagar, Lincoln Elementary School, effective March 6, 2008 through June 9, 2008, not to exceed two (2) hours per week, \$29/hour.

g. Co-Curricular

- (1) Chad Antonio, Security Proctor, effective for an additional 60 days of the 2007-2008 school year, \$29/hour (\$1,740).

h. Pottstown High School After School Tutoring

All salaries paid through 21st Century Community Learning Center Grant

James Martinez	Instructor	\$29/hour
Evelyn Dudonis	Instructor	\$29/hour
Deborah Bosler	Instructor	\$29/hour
Justine Donnelly	Instructor	\$29/hour
Frank Dakota	Instructor	\$29/hour
Edward Ott	Instructor	\$29/hour
Denice DeAntonio	Instructor	\$29/hour
Melissa Schubert	Instructor	\$29/hour
Deborah Demko	Instructor	\$29/hour

i. Montgomery County Job Readiness Program

All salaries paid for through Positive Transition into Employment Grant

Terica Andrews	Instructional Assistant	\$13.00/hour
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4. Changes in Position and/or Salary

The Superintendent recommends the Board approve the following changes in position and/or salary:

- a. Marybeth Reinhart, from Special Education Classroom Assistant to Library Assistant, initial assignment to be Franklin and Edgewood Elementary Schools, effective March 25, 2008, no change in compensation, replacing Shirl Harp.
- b. Kelly Skokowski, from Title I Classroom Assistant to Special Education Classroom Assistant, initial assignment to be Franklin Elementary School, effective April 8, 2008, no change in compensation, replacing Marybeth Reinhart.
- c. Jenni R. Kohl, from Special Education Classroom Assistant to Title I Classroom Assistant, initial assignment to be Franklin Elementary School, effective April 7, 2008, no change in compensation, replacing Kelly Skokowski.

5. Correction to Change in Position and/or Salary

The Superintendent recommends the Board approve the following correction to change in position and/or salary:

- a. David A. Pihanich, from Maintenance Mechanic III, Grade 10 to Master Maintenance Mechanic, Grade 13, assigned to Pottstown High School, effective January 1, 2008. His position, grade and hourly rate were incorrectly listed and approved at the February 21, 2008 School Board Meeting, \$21.48/hour.

6. Payment of Accumulated Sick Leave

The Superintendent recommends the Board approve the following payment of accumulated sick leave:

- a. Sandra Robinson, Teacher, Pottstown Middle School, in accordance with the Professional Agreement - \$6,240, (156 days), effective March 14, 2008.

7. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

Stephanie	Blanchard	Pottstown Middle School	1,600.00	
Jill	Bolonski	Lincoln Elementary	835.00	
Scott	Braunsburg	Pottstown High School	996.00	
Jeffrey	Delaney	Pottstown High School	1,276.00	remaining balance
Brooke	Dunlap-Martin	Barth Elementary	1,035.00	
Jennifer	Eidle	Pottstown Middle School	760.00	
Aliceclair	Faust	Pottstown Middle School	1,035.00	
Bernard	Gallagher	Pottstown Middle School	835.00	
Diane	Hahn	Franklin Elementary	835.00	
Denise	Kuleski	Pottstown Middle School	1,035.00	
John	Lewiski	Pottstown High School	1,267.94	
Thomas	Medvetz	Pottstown High School	1,035.00	
Judith	Miller	Pottstown High School	1,117.20	
Sara	Miller	Pottstown High School	835.00	
Teresa	Niemann	Rupert Elementary	1,394.82	
Jayne	Pollock	Franklin Elementary	835.00	
Stacy	VanDruff	Lincoln Elementary	835.00	
Todd	Williams	Pottstown High School	835.00	

8. Adoption of Job Description – EXHIBIT 1

The Superintendent recommends the Board adopt the following job description:

- a. Secretary to the Supervisor of Transportation/Communications Coordinator and/or Supervisor of Buildings and Grounds – New job description.

B. Professional Leaves

The Superintendent recommends the Board approve the following professional leaves:

Building	First Name	Last Name	Conference Title	Conference Location	Dates to Attend	Cost
Admin.	Mary	Rieck	PreK Counts Meeting	State College, PA	5/8/08-5/9/08	Approx. \$245.00 Paid by PEAK Grant
Middle	Robert	Stevens	21 st Century Community Learning Conference	Dallas, TX	7/14/08-7/17/08	Approx. \$1070.00 Paid by 21 st Century Grant
Rupert Middle Rupert Rupert	Matthew Vanessa Deb Laurie	Moyer Saylor Gratzinger Gresko	21 st Century Community Learning Conference	Dallas, TX	7/14/08-7/18/08	Approx. \$4400.00 Paid by 21 st Century Grant
Middle	Vanessa	Saylor	After-School Institute	Baltimore, MD	5/7/08 – 5/9/08	Approx. \$790.00 Paid by 21 st Century Grant

C. Alumni Honor Roll Nominees

The Superintendent recommends the Board approve the following alumni honor roll nominees for 2008:

NOMINEES:	Mr. Harvey Wilson (posthumously)	Class of 1931
	Mr. Ronald Downie	Class of 1953
	Mr. Aram Ecker	Class of 1975
	Mr. Aaron Beasley	Class of 1991
ALTERNATES:	Mr. William Kerr	Class of 1954
	Mr. Larry Harvey	Class of 1956

D. Revised 2007-2008 School Calendar – EXHIBIT 2

The Superintendent recommends the Board approve the revised 2007-2008 school calendar, as listed on Exhibit 2.

E. 2008-2009 School Calendar – EXHIBIT 3

The Superintendent recommends the Board approve the 2008-2009 school calendar as listed on Exhibit 3.

F. MCIU 2008-2009 Special Education Cost Plan/Contracted Services – EXHIBIT 4

The Superintendent recommends the Board approve the MCIU 2008-2009 Special Education Cost Plan/Contracted Services, as listed on Exhibit 4 (to be handed out at meeting.)

G. Bid Awards – EXHIBIT 5

The Superintendent recommends the Board authorize purchase orders to the companies indicated on Exhibit 5, the award in each case being made to the lowest bidder meeting the required specifications.

1. Custodial
2. General Supplies
3. Cosmetology Supplies
4. First Aid General Supplies

NON-CONSENT

None

INFORMATION

1. Conferences for Administrators, Supervisors, and Teachers – Dr. Lindley
2. PSBA School Design and Construction Conference – Mrs. Adams
3. Public School Employees' Retirement Board Nomination – Mrs. Adams
4. WPAZ Educational Forum – Mr. Armato
5. Educational Benefits – Dr. Sparagana

UNFINISHED BUSINESS

None

FEDERATION REMARKS

REMARKS BY MEMBERS OF THE BOARD

ADJOURNMENT